



Midrange Software, Inc.

XacTime™

Single-Source Employee Management
Solutions Provider





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XacTime™

An effective time and attendance solution

should virtually eliminate timecard preparation, reduce time misappropriation, help you prevent budget overruns and keep you compliant with various employment laws and regulations. XacTime™ accomplishes all of these tasks for even the most complex time and attendance needs. It also reduces your administrative burdens and costs by eliminating dual data entry and maximizes your workforce with REAL TIME reporting. Triggers can be set to automatically notify supervisors and managers of predefined actions, such as verbal warnings or bonuses for perfect attendance. Increase payroll data accuracy with automated accrual calculations while improving employee productivity through staffing level analysis. Easily setup and apply flexible and customizable shift rules and automatically pay multiple shift differentials. You may even create an unlimited number of pay rules to automate complicated union labor contract calculations.

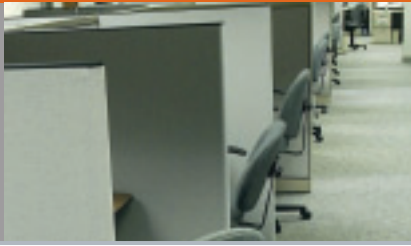
XacTime™ helps eliminate unwanted overtime and allows you to electronically track all missed punches, tardiness and absenteeism. Streamline time and attendance data collection and automatically calculate daily, weekly and blended overtime rates. Multiple rounding capabilities and multi-level overtime and shift change approvals are applied with ease. Our built-in Report Writer with exporting capabilities to Excel simplifies your reporting needs. XacTime™ seamlessly integrates with any HR and Payroll solution, as well as any hardware or online timesheet.

Scheduling

- Centralize all scheduling information to one database
- Dashboard enables managers to quickly enact critical staffing decisions
- Flexible and customizable shift rules
- Standardize scheduling practices and policies
- Group employees by company, department, name or badge number
- Smart search employees by reporting levels including direct and sublevels
- Quickly apply scheduling changes to individuals or groups
- Ensure adequate shift coverage with employee time-off planning schedule

Collection

- Automatically pay multiple shift differentials
- Unlimited pay rules simplify all union and labor contract calculations
- Automatically calculate daily, weekly and blended overtime rates
- Accurate barcode, proximity badge, biometric or internet timesheet entry
- Apply complex pay and work rules consistently and accurately
- Built-in Fair Labor Standards Act compliance
- Customize unlimited accrual roll-over policies and frequencies
- Automated FMLA tracking with rolling balances
- Unlimited accruals for Vacation, Sick, Comp, Other and User-defined



Capture and track all employee time and attendance transactions while automating complex rule systems.



Midrange Software's XacTime™

- Eliminate redundant data entry with seamless HR and Payroll integration
- Control costs by monitoring employee attendance problems and patterns
- Reduce administrative tasks by eliminating manual timecard preparation
- Unlimited pay rules simplify complicated union labor calculations
- Prevent budget overruns with REAL TIME wage and labor reporting
- Automate the timesheet correction and approval process with online access
- Enact critical staffing decisions quickly through the Manager Dashboard

Corrections

- Online timesheets workflow and notification
- Multi-level overtime and shift change approvals
- Quickly filter exceptions by early, late or missing punches
- Unlimited change history records date, user, time and change made
- Easily perform historical edits and retroactive pay calculations
- Automatic email alerts for attendance violations
- Mass transactions simplify company holidays, shut downs and events
- Unlimited rounding policies

Monitoring

- Quickly filter employees by reporting level, department, shift and schedule codes
- Unlimited reward/penalty attendance point systems
- Effectively monitor employee attendance problems and patterns
- Control overtime costs with Real Time hours and earnings summaries
- Easily view scheduled vs. actual hours, modified or adjusted
- Define and customize unlimited accruals with optional date priority sequencing
- Create detailed point-in-time labor analyses

Reporting

- Eliminate redundant data entry with seamless HR and Payroll integration
- Reduce the risk of costly payroll errors with automatic data transfer
- Instantly print individual time and accrual details, balances and summaries
- Run detailed transaction reports by company, department, job or status
- Attach data to jobs or project numbers for detailed cost accounting
- Easily track compensatory time automatically or by user input
- Quickly print pay period timesheets for employee records
- Built-in Report Writer with exporting capabilities

XacTime™ :: Time & Attendance Solution



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